



[Mail Date]

[First Name] [Last Name]
[Street]
[Extra Address]
[City], [State] [Postal Code]

Dear [First Name],

We're reaching out today regarding our previous mailing which included your new NuMark Credit Union account information. You may have noticed that your MICR number in the document was formatted incorrectly. It is important that you have the correct format since you will use the MICR number in the future when establishing new direct deposits, automatic payments, or ordering checks. Please note accounts such as CDs and IRAs do not have MICR numbers, so it is correct if those MICR fields are blank.

Attached to this letter is a revised document providing your account information, including a properly formatted MICR number.

We apologize for any inconvenience this may have caused. As always, if you have any questions about your account number or anything regarding the transition to NuMark Credit Union, please call 630-257-3000. We look forward to helping you do more with your money!

Sincerely,

Your NuMark Credit Union Family



Primary Account Owner: [Full Name]

[illegible]